**Teaching and Learning Committee**

**Terms of Reference/Functions**

The Teaching and Learning Committee exists:

* To promote effective teaching and learning methods, at all levels, across the University.
* To provide training and development to both new and existing staff.
* To monitor the peer review process as part of teaching development.
* To seek out Resources that would best enhance to quality of the student learning experience at Amity University [In] London.
* To review the learning resources available to both staff and students.
* To review the structure/format of Programme and Module Handbooks.
* To contribute to QAA and other quality assurance review processes.
* To review the impact of assessments on the student learning experience.

**Membership**

* Academic Director
* Programme Leader: Undergraduate
* Programme Leader: Postgraduate
* Head of Assessments
* An Administrator (secretary to the committee)
* Student Representatives

**Attendance**: Academic registrar (clerk) Modus Operandi

**Quorum:** 50% of total members. Agenda, minutes, papers published on the VLE.

**Frequency of meetings:** The Teaching and Learning Committee meets once every semester.